

**Silsden Primary School Governing Board**  
**Standards and Pupil Welfare Committee Remit 2025/26**

**Statement of Committee's Function**

To assist the Governing Board in:

- ensuring the school fulfils its responsibilities regarding safeguarding of the pupils
- fulfilling its responsibilities in relation to the implementation of the National Curriculum in school
- monitoring the School's success in meeting its Vision
- ensuring the School maintains 'Good' performance during 2024-25
- formulating the Governing Board's key priorities

**Specific areas of Committee work**

1. The Governing Board's Strategic Plan
  - 1.1 To be responsible for the sections from the Strategic Plan set out below
  - 1.2 Those sections are
    - 1.2.1 The Child
    - 1.2.2 The Curriculum
  - 1.3 SEND plans
  - 1.4 Such responsibility involves this Committee in holding the School to account for delivering the actions in the Action Plan section of the Strategic Plan and to assess the impact of those actions
2. **Safeguarding**
  - 2.1 Liaising with Governors (members of this Committee) check that all safeguarding procedures and records are in place
  - 2.2 To adopt and then review annually a child protection policy and relevant procedures
  - 2.3 Standing item on agenda
3. **Curriculum and the School Vision**
  - 3.1 To monitor the curriculum in School to ensure it meets not only legal requirements but also the School's Vision
4. **Pupil Outcomes and Standards**

Reading Writing Maths Combined and GSP are looked at separately across each year group

- 4.1 Generally; and
- 4.2 Separately from perspective of
  - 4.2.1 Pupil Premium 3 year Strategic plan;
  - 4.2.2 : and
  - 4.2.3 SEND

5. **Pupils' Personal Development, Behaviour and Welfare**

Consider and review

- 5.1 behaviour generally in school
- 5.2 serious incidents log
- 5.3 anti-bullying case studies
- 5.4 all permanent exclusions and fixed term exclusions where the pupil is excluded for more than 15 days in total in a term
- 5.5 emerging trends (from the above)
- 5.6 whole school SEMH provision

6. **Attendance**

Monitor attendance – including trends and responses

7. **Incidents of Injury**

- 5.1 Updated report

8. **Governor Visits**

Ensure structured Governor visits, to triangulate information received above, take place once every term, with

- 8.1 Scope of visits (including specific cross checking) allocated beforehand
- 8.2 Governor visit forms being completed and made available to the Committee

9. **Policies**

Consider and review relevant policies.

## Conduct of Meetings of Standards and Pupil Welfare Committee

### Voting Committee members

As nominated by the Governing Board.

All governors are welcome to attend but those not on the Committee will not have a vote. Only the voting members' attendance or non-attendance will count for those governors' attendance records.

### Quorum:

3 Committee-member Governors (at least 2 being non-staff governors)

### Headteacher

The headteacher or their appropriate representative shall be present at all meetings of this Committee

### Process:

Draft Agenda sent to Chair and Heads 14 days prior to meeting date

Final Agenda and papers sent to all Governors 7 days prior to meeting date

Meeting to last no longer than 2 hours

Draft Minutes and Summary of Actions sent to Head and Chair within 7 days of the meeting

Final Minutes posted on secure Governors' website within 21 days of meeting

### Delegations to the Committee

See the Governing Board's Decision Planner for 2025-26

### Agendas

Meeting	Minimum Agenda Items		
September 2025		Elect Chair and Vice Chair of Committee	Allocate scope of governor visits in Term 1  Consider final data for 2024/25  SEND update  Pupil Premium and Recovery Plan  Safeguarding  Strategic Plan's Action Plan – the Child and the Curriculum

21 November 2025			<p>Consider data from Whole School Tracker</p> <p>Consider Governors' Term 1 school visit reports</p> <p>Allocate scope of governor visits in Term 2</p> <p>Review: Is our curriculum delivering the Vision?</p> <p>SEND update</p> <p>Safeguarding</p> <p>Strategic Plan's Action Plan – the Child and the Curriculum</p>
23 January 2026		-	<p>Consider Governors' Term 2 school visit reports</p> <p>Consider data from Whole School Tracker</p> <p>SEND update</p> <p>Safeguarding</p>
6 March 2026		-	<p>Consider data from Whole School Tracker</p> <p>Review: Is our curriculum delivering the Vision?</p> <p>Strategic Plan's Action Plan – the Child and the Curriculum</p> <p>SEND update</p> <p>Allocate scope of governor visits in Term 3</p> <p>Safeguarding</p>

24 April 2026			<p>Consider Governors' Term 3 school visit reports</p> <p>Consider data from Whole School Tracker</p> <p>SEND update</p> <p>Safeguarding</p>
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14 July 2026  Combined into FGB meeting			<p>Consider data from Whole School Tracker</p> <p>Consider Governors' Term 3 school visit reports</p> <p>Review of Strategic Plan</p>
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