



Dear Parents and Carers,

26<sup>th</sup> March 2026

We would like to remind all families of the importance of adhering to our school's parking and site safety arrangements. I would firstly like to thank the majority of parents who are adhering to our procedures, which work, when followed.

The safety of our pupils, staff and wider community is our highest priority. I am receiving increasing reports, yet again, of unsafe parking, parking on our drop off bays, and abuse to my staff, when parents are being asked to just follow the rules. I ask all parents and carers to park responsibly and in accordance with our regulations at all times.

In addition, **please note that pupils, parents (and this includes cars) should not be on the school site before 8:30am**, unless they are attending a supervised provision such as Silsden Sprouts. There is no supervision available prior to 8:45am, and early arrival presents a safeguarding risk.

**May I remind you that parking in the morning is only allowed in the main carpark and bays on the drive, below the MUGA.**

If you park in the "drop off" only bays that run around the outside of the building, you will be asked to move on, once your child has safely exited the car. Refusal to follow this guidance will result in a warning being issued by my staff and your number plate recorded. Should you refuse to follow this rule again, I will not hesitate to ban you from driving on the school site.

We kindly ask for your cooperation in:

Parking safely and considerately

Respecting my staff, local residents and road users

Ensuring you and children arrive on site no earlier than 8:30am

We appreciate your support in helping us maintain a safe environment for everyone. Should these arrangements not be followed, I will take action to ban road users, from entering the school grounds, who do not adhere to our procedures.

Thank you for your understanding and cooperation.

Yours sincerely,

Mr K S Russell  
Headteacher